

17th October 2019

Dear Parents / Carers

As you are probably aware, we are very keen to improve our levels of attendance in school, with a whole school target of 97%. In order to help us to achieve this goal we have been identifying where we, as a school, could improve.

In the last academic year, a total of 446 absences were recorded on the final days of the six half-terms of the school year. This means that 2,230 lessons were missed by our students. Some students were absent for more than one of the 6 final days of the half-terms.

Please can you ensure that your child is not absent for any of the 6 final days of the half-terms this academic year, unless there is a genuine medical reason for doing so. The dates of the terms can be found on the school website.

Thank you in advance for your support in this matter.

Yours sincerely

Miss V Brown

Deputy Headteacher