



## **WRITTEN POLICY ON CHARGES AND REMISSION (EDUCATION REFORM ACT 1988)**

1. The Governing Body accepts and approves the County Borough of Wrexham Document on Charging Policy.
2. In approving the document the Governing Body will wish the Headteacher to:
  - i) seek parental agreement to meet a charge (cash or kind) for materials for practical subjects and project assignments. Parents should be asked, wherever possible before a course begins, for their agreement that they wish to own the finished article/product.
  - ii) make charges where this is permissible under the 1988 Act and any subsequent relevant Act(s) for educational visits and school journeys and optional extras outside the school day. Such activities should not take place unless sufficient funds are available.
  - iii) make charges as may be deemed appropriate, for musical instrument tuition - within legislative arrangements.
  - iv) continue the School's Policy of entering, free of charge, pupils for public examinations. Charge should be made, where allowable, within County Borough Policy. The school will continue to monitor progress of individual pupils and will keep parents informed of such progress. Where progress is unsatisfactory the school may decline to make an entry and this decision will be a professional recommendation based on educational grounds.
  - v) attempt to recover 'wasted' fees for public examinations.
  - vi) maintain the agreed and published school dress requirements.
  - vii) use his/her professional discretion to seek parental contributions where damage/loss to school property results from pupil misbehaviour.
  - viii) seek to identify parents who are in receipt of Income Support, Family Credit or any other approved benefit relevant for purposes of remission of charges. The school adopts the County Borough Policy on remissions.  
  
N.B. Very few trips now are covered by this.
3. In drawing up its Policy Statement the Governing Body remains conscious of genuine cases of hardship and would wish the Headteacher to be sensitive to such cases.
4. The Governing body will, as a matter of course, review its policy on charging and remissions from time to time.